Annual School Plan 2016/2017

Theme: Multiple Pathways to Glory for Students

<u>Major Concern 1 : Excelling Effective Learning and Teaching</u>

Targets	Strategies/Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To promote self-directed learning through experiential learning	**1. To understand the learning style and difficulties of students** a. Study habit survey & academic meetings with student representatives will be conducted to collect students' views. b. Pre-test and pre-examination tutorial classes will be arranged for all levels and subjects. c. Post-mock exams will be arranged for S.6 students. d. Pre-S.1 bridging course will be conducted.	• Survey & academic meetings conducted to students of all levels • Analysis had been made • At least 3 pre-test & 7 pre-exam tutorial classes arranged within the current academic year • Not less than 50% of participants agreed that the arrangements were useful	• Record and analysis of the survey • Students' feedback • Teachers' observation	Whole year	• KLA Coordinators • HODs • PTA • Academic & Curriculum Development Committee	• NA
	2. To assist students in developing and setting their learning goals and to develop their learning strategies leading to their academic plans a. After-school Revision Support Class will be arranged for S.1 students. b. Notes processing workshops will be organized for S.4 students. c. Chinese Reading Skill Enhancement Class will be organized for S.4 & S.5 students. d. School talks on Public Exam Skills will be arranged for S.6 students.	• Not less than 70% students agreed that the workshops / classes were useful • At least 1 school talk was arranged	• Questionnaires • Teachers' feedback		• HODs • Academic & Curriculum Development Committee	• DLG
	3. To provide subject related life planning and careers opportunities in collaboration with NGOs or tertiary institutes a. Life goal programmes related to relevant subjects will be organized for students.	• Not less than 4 life goal programmes organized	• Students' feedback • Parents' feedback		• Career Education Committee • HODs	• OEPG • SCBG
	4. To enhance home-school cooperation in promoting students' self-directed learning a. Principal's meetings with parents will be held.	• Not less than 6 Principal's meetings arranged			• Principal • PTA	• NA

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B. To enhance the learning of Chinese for better social and integration and career opportunities	1.	**To provide graded levels of different curricular catering for students' diverse abilities** a. 'Chinese Language Assessment Tools' will be used to arrange students into various groups according to their abilities. b. Adapted Chinese Class will be implemented in S.1 to S.3. c. Implementation of extra two NCS Chinese lessons in S.1.	• The tools were able to cater for learners' diversity • Enhancement classes had been made in Chinese writing skill of target students	• Teachers' observation • Students' feedback • Questionnaires	Sept to Oct 2016	• NCSC HOD	• Support Grant for Enhanced Chinese Learning and Teaching for NCS Students
	2.	**To help NCS students to make an informed decision** a. School Talk on ApL(Chinese), GCSE, AS Chinese will be organized for S.4 students. b. Implementation of ApL (Chinese) in S.4.	• Majority of students understood the natures of the courses • ApL (Chinese) course was implemented	• Teachers' observation			
	3.	**To create an inclusive learning environment to enhance students' learning of Chinese** a. Various Chinese related activities including competitions, visits will be arranged. b. A Chinese Week will be organized.	• At least 3 activities were organized • Students participated actively in activities	• Teachers' observation • Students' feedback		• NCSC HOD • Chinese HOD	
C. To develop self-directed learning via e-learning	1.	**To upgrade the existing IT infrastructure** a. Renewal / replacement of IT switches will be arranged.	• Completed replacement of IT switches • The stability of IT network system was enhanced	• Teachers' feedback • Maintenance report	Whole year	• IT Team	• OEP • CITG • SAMG
	2.	**To establish an efficient Wi-Fi system for e-learning** a. Homework Records for S.1 to S.3 will be uploaded to eClass on daily basis. b. E-assignments will be given to students via eClass.	• Homework record being uploaded to eClass everyday • Not less than two e-assignments for each class / group were given to students in each term	• eClass record & analysis • Teachers' and students' feedback		• IT Team • HODs	• NA

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D. To enhance the culture of sharing and collaboration among teachers of the same departments and KLAs	**1. To maintain mentorship scheme and learning circle for new teachers** a. Mentorship Scheme will be organized for all newly joined teachers. b. All green teachers will join the Learning Circle. c. Lesson observations will be carried out for all green teacher members of the Learning Circle. Post-lesson observation sharing will be conducted.	• 70% of green teachers agreed that the Learning Circle was useful • At least 1 lesson observation was conducted among green teachers	• Teachers' feedback • Record of meetings • Record of lesson observations	Whole year	• Staff Development Team	• NA
	2. To strengthen teachers' collaborative teaching a. Subject level meetings for all core subjects will be conducted. b. Open lessons will be conducted by departments of core subjects.	• At least 2 subject level meetings conducted per year • At least 1 open lesson by each core subject conducted per year			• HODs	• NA